



TOWN OF NORTHBOROUGH Community Preservation Committee

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Approved 1/9/14

December 5, 2013
Community Preservation Committee
Meeting Minutes

Members Present: John Campbell, Chairman; Michelle Gillespie, Debra Comeau, Todd Helwig, Chris Kellogg

Others Present: Kathy Joubert, Town Planner; Bob Mihalek

Continued Review of FY2015 Applications

Update of Trails Committee proposal – Bob Mihalek

- Cost of police detail has been added to total project costs. Land clearing company suggested a police detail would be helpful.
- 6-8 car parking area for proposed Hop Brook Trail to be located off of Davis Street near intersection of Route 20
- \$1350 quote for gravel estimate from Kimball Sand for 50'x75' area
- \$7000 quote for tree & stump removal from JB Land Clearing
- \$3000 quote for fence
- \$400 for police detail
- Ms. Joubert will follow-up with Bill Salomaa at DCR re: State process for parking area. Prevailing wage applicable? Estimates valid? Specific type of fence required by State? Specific type of sign required by State?
- Time frame for completion – spring 2015

Northborough Youth Basketball Association application

- Tom Spataro will send update for next meeting
- Check with DPW and Recreation regarding Middle School courts recently being updated

Open Space Committee application

- \$400,000 for Conservation Fund

DPW applications

- Ask Dan Nason, DPW Director to attend January meeting for updates on both projects

Historical Commission applications

- Debra Comeau will be developing RFP for Howard Street Cemetery

Financial Update

- Ask June Hubbard-Ward, Finance Director, to attend January meeting to provide current financial status of reserve funds
- Check with the Community Preservation Coalition re: FY14 state match

Next Meeting scheduled for January 2, 2014

- Vote on applications for recommendations to town meeting

Submitted by,

Kathy Joubert
Town Planner